



**PROCURE2
INNOVATE**

Collection of procurement training material for public authorities

A list compiled and annotated by the Procure2Innovate project

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FACT SHEET

This list presents an overview of all freely available training material on innovation procurement at national and European level. It is based on information from all competence centres of the [Procure2Innovate](#) project.

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DISSEMINATION LEVEL

X **PU = Public**

PP = Restricted to other programme participants (including the EC)

RE = Restricted to a group specified by the consortium (including the EC)

Collection of procurement training material for public authorities

This material covers mainly the topics of innovation procurement for public authorities but is flanked by available training in the areas of green and socially responsible procurement. All linked material is from reputable, neutral sources and free of charge.

Identifying the right training material for you:

1. Check which of the available languages you or your audience speak.
2. Decide which of the three main topic areas: public procurement of innovation (PPI), pre-commercial procurement (PCP) and topics that re relevant to both (PPI/PCP) you are interested in.
3. Find the training material appropriate for your target audience:

POLITICAL DECISION MAKERS	Politicians and other high level policy makers
STRATEGIC PUBLIC PROCURERS	Heads of procurement, department heads, category managers
OPERATIVE PUBLIC PROCURERS	Operational and administrative personnel
OTHER STAKEHOLDERS	Any other stakeholders involved in or impacted by the procurement process, e.g. users, legal advisors, suppliers

Country	Source	Title	Lang.	Link	Topic	Sector	Short description	Recommended target groups
								<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers - Other stakeholders
Germany	KOINNO	E-Learn	German	https://www.koinno-	PPI/PCP	N/A	A collection of interactive lessons on key topics of innovative public procurement split into four	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers

		ng: Understanding and applying innovation procurement		bmwi.de/infomationen/e-learning/			modules: introduction to public procurement, introduction to innovative procurement, key aspects of innovative public procurement, methods and tools for the procurement of innovation. The E-learning is aimed at all public administration employees who wish to focus more on innovation. But it can also be completed by political decision-makers and other interested parties. At the end of e-learning, the participants can perform a final test and receive a certificate after successful completion.	
Germany	KOINNO	KOINNO erklärt: die funktionale Leistungsbeschreibung	German	https://www.youtube.com/channel/UCMY2AyyL2y5F63rY_rBRyvg	PPI/PCP	N/A	The functional specification clarifies the object to be procured or the problem to be solved and is the "heart" of a procurement procedure. This short video introduces the concept for beginners.	<ul style="list-style-type: none"> - Strategic public procurers - Operative public procurers
Germany	KOINNO	KOINNO erklärt: die Innovationsp	German	http://innovation-procurement.org/fileadmin/templates/code/lib/res	PPI/ PCP	N/A	The Innovation Partnership is specifically designed to develop and procure innovative products, services and construction services that are not yet available on the market. This short video introduces the concept to beginners.	<ul style="list-style-type: none"> - Strategic public procurers - Operative public procurers

		artner schaft		ources//tools/push_resource_url.php?uid=262ecb7c				
Germany	KOINNO	Die KOINNO Toolbox: Arbeitshilfen für die innovative öffentliche Beschaffung	German	http://innovation-procurement.org/fileadmin/templates/code/lib/resources//tools/push_resource_url.php?uid=8f0cb15d	PPI/PCP	N/A	The KOINNO Toolbox is THE work tool for public procurement! Developed By the German competence center for innovation procurement in collaboration with the University of the Federal Armed Forces in Munich, the toolbox offers numerous useful tools, for example: on the subject of procurement procedures, procurement strategy and project management.	<ul style="list-style-type: none"> - Strategic public procurers - Operative public procurers
Spain	Generalitat de Catalunya	Good practice guide to foster R&D and innova	Spanish	http://innovation-procurement.org/fileadmin/templates/code/lib/resources//tools/push_resource_file.php	PPI	N/A	Good practice guide developed by the Catalanian Government aimed at providing recommendations and examples for the correct implementation of PPI practices	<ul style="list-style-type: none"> - Strategic public procurers - Operative public procurers

		tion in public procurement		?uid=07629904				
Spain	COTEC	Public Procurement of innovation in the field of biotechnology	Spanish	http://innovation-procurement.org/fileadmin/templates/code/lib/resources//tools/push_resource_file.php?uid=9504fef4	PPI	Biotechnology	Report from the COTECT Foundation on the opportunities that public procurement of innovation offers within the biotechnology sector in Spain	- Decision makers
Austria	IÖB	IÖB Tool – Module A2 / Innovation Criteria	German	http://innovation-procurement.org/fileadmin/templates/code/lib/resources//tools/push_resource_file.php?uid=d8104eb1	PPI	N/A	This document aims to promote and guide public authorities to procurement of innovation with particular reference to the Austrian market.	- Strategic public procurers - Operative public procurers
Netherlands	PIANOO	Innovation	Dutch	http://innovation-	PPI	N/A	A selection of first experiences of Innovation Partnerships in the Netherlands	- Decision makers - strategic public procurers

		Partnerships in Practice		procurement.org/fileadmin/templates/code/lib/resources//tools/push_resource_file.php?uid=19ac47cd				
Sweden	Upphandlingsmyndigheten	Innovation i upphandling	Swedish	https://www.upphandling.smyndigheten.se/omraden/dialog-och-innovation/innovation-i-upphandling/	PPI/PCP	N/A	Explanatory video about innovation procurement	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers
Sweden	Upphandlingsmyndigheten	Dialog för utveckling	Swedish	https://www.upphandling.smyndigheten.se/omraden/dialog-och-innovation/dialog/	PPI/PCP	N/A	Explanatory video about early dialogue/market dialogue	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers
Sweden	Upphandlingsmyndigheten	Verksamhets utveckling	Swedish	https://www.upphandling.smyndigheten.se/omraden/dialog-och-innovation/dialog/	PPI/PCP	N/A	Explanatory video about functional requirements	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers

	And (The Confederation of Swedish Enterprises)	la genom bättre inköp		n.se/omraden/dialog-och-innovation/funktion/ exempel-funktion/stalla-krav-pa-funktion-i-offentlig-upphandling/				- Suppliers
Sweden	Upphandlingsmyndigheten	Beställarnätverket för strategisk styrning	Swedish	https://www.upphandling.smyndigheten.se/omraden/dialog-och-innovation/bestallarnatverk/varfor-bestallarnatverk/	PPI/PCP	N/A	Explanatory video about buyers networks	- Political decision makers - Strategic public procurers - Operative public procurers - Suppliers
Estonia	Enterprise Estonia	Innovatsioonihangete juhend	Estonian	https://issues.eas-estonia/docs/eas_innovation_gete_juhend_final	PPI, PCP	N/A	Introduction to innovation procurement that includes explanation of the terminology and step by step process of PCP and PPI	- Strategic public procurers - Operative public procurers
Greece	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Portugal	National Innovation Agency And Institute of Public Markets, Real Estate and Construction	“Compras públicas de inovação em geral”	Portuguese	https://www.ani.pt/pt/valorizacao-do-conhecimento/valorizacao-de-politicas/compras-publicas-de-inovacao/ and http://www.base.gov.pt/mediaRep/inci/files/orienta%C3%A7%C3%A3o%20t%C3%A9cnica/Innovation_procurement_in_general.pdf	PPI/PCP	N/A	Developed to bring contracting entities closer to the concept of public procurement for innovation and to raise their awareness. Is a translation of FAQs published on the European Assistance for Innovation Procurement website, an initiative funded by the European Commission.	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers - Other stakeholders
Italy	Consip	Support to use Eproc tools	Italian	https://www.acquistinretepa.it/opencms/opencms	PPI	N/A	The purpose of these consistent materials (Events and Training, Front Office for SMEs, Video, Guidelines, most frequent questions, Help desk) is to promote eproc tools and consistency of application of the public procurement rules in	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers

		(Events and training, Front Office for SMEs, video, guidelines, most frequent questions, Help desk)		/supporto_clienti.html			relation to the purchase of goods and services, including PPI throughout Eproc instruments (Framework Contracts, Framework agreements, Dynamic Purchasing System, eMarketplace). The support instruments are directed to PA and Suppliers.	<ul style="list-style-type: none"> - Operative public procurers - Suppliers - SMEs - Citizens - Other stakeholders
Italy	Consig	Sustainability	Italian	http://consip.it/sites/consip.it/files/it%20procurement%20pubblico%20sostenibile.pdf	PPI	N/A	This document was developed to assist the public sector to implement and maintain procedures for green public procurement, mandatory in Italy.	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers - Suppliers - SMEs - Citizens - Other stakeholders

Italy	Consip	Circular Economy	Italian	http://consip.it/sites/consip.it/files/Economia%20Circolare.pdf	PPI	N/A	Circular procurement in an advanced tool to bring Innovation into procurement to foster separated waste collection and give incentives to suppliers investing in eco-design and waste materials from local collection.	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers - Suppliers - SMEs - Citizens - Other stakeholders
Ireland	OGP	Buying Innovation 10 Step Guide	English	https://ogp.gov.ie/buying-innovation-the-10-step-guide-to-smart-procurement-and-sme-access-to-public-contracts/	PPI/PCP	N/A	Developed to foster a more SME-friendly approach to public procurement to allow SMEs to make the most of their potential for job creation, growth and innovation. Increase involvement of SMEs into public purchasing to result in higher competition for public contracts, leading to better value for money and efficiencies for contracting authorities.	<ul style="list-style-type: none"> - Strategic public procurers - Operative public procurers
Ireland	EPA- Environmental Protection Agency	Green Procurement Guidance	English	http://www.epa.ie/pubs/reports/other/corporate/olg/greenprocurementgui	PPI/PCP	N/A	This guidance document was developed to assist the public sector to implement and maintain procedures for green public procurement. To enable public and semi-public authorities meet their needs for goods, services, works and utilities by choosing solutions that have a reduced impact	<ul style="list-style-type: none"> - Strategic public procurers - Operative public procurers

				danceforthe publicsector. html			on the environment throughout their life-cycle, as compared to alternative products/solutions.	
Ireland	OGP	PUBLIC PROCUREMENT GUIDELINES FOR GOODS AND SERVICES	English	https://ogp.gov.ie/public-procurement-guidelines-for-goods-and-services/	PPI	N/A	The purpose of these guidelines is to promote best practice and consistency of application of the public procurement rules in relation to the purchase of goods and services, including the use of innovation partnerships. The guidelines are aimed primarily at public contracting authorities. However, suppliers interested in doing business with public bodies should also find them useful.	<ul style="list-style-type: none"> - Strategic public procurers - Operative public procurers - Other stakeholders
Ireland	Enterprise Ireland	Small Business Innovation Research	English	https://www.enterpriseireland.com/en/Research-Innovation/SBIR-Ireland/Public-Sector-Body/	PCP	N/A	Small Business Innovation Research (SBIR) falls under pre-commercial procurement. It enables public bodies to purchase research to stimulate innovation, when goods or services are currently not available in the marketplace. SBIR helps the public sector to address identified 'Challenges' that impact the citizen. On the supplier side SBIR is particularly suited to small and medium-sized business, as contracts are of relatively low value and operate in short timescales	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers - Other stakeholders
Other					PPI/PCP			

Europe	DG Grow	Guidance on Innovation Procurement	All EU languages	https://ec.europa.eu/transparency/regdoc/?fuseaction=list&coteId=3&year=2018&number=3051&version=F&language=en	PPI/PCP	N/A	This European Commission guidance aims to encourage public buyers of goods and services to use public procurement as tool to stimulate innovation. It contains good-practice examples on reducing administrative burden, adjusting selection criteria, mobilising innovation brokers and designing an SME-friendly payment scheme to better attract innovators to public procurement.	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers
Europe	Eafip	Eafip Toolkit	English	http://innovation-procurement.org/fileadmin/templates/code/lib/resources//tools/push_resource_url.php?uid=fad2ad55	PPI/ PCP	N/A	The eafip Toolkit provides support to policy makers in designing PCP and PPI strategies, and to procurers and their legal departments in implementing such procurements. It consists of three modules. Module 1: A strategic module addressed to policy makers, providing economic and case evidence about the impacts and benefits of PCP and PPI, together with concrete guidance on how to embed PCP and PPI into innovation strategies; Module 2: An operational module addressed to public procurers aimed at clarifying the pre-requisites and key steps to design and implement an innovation procurement process (PCP and PPI); and Module 3: A legal / operational module addressed to legal services aimed at clarifying legal issues and provide practical ‘how-to’ guidelines, supported by templates.	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers

Europe	ICLEI	Guidance for public authorities on Public Procurement of Innovation	English	http://innovation-procurement.org/resources/?c=search&keyword=why%20what%20and%20how%E2%80%99%20of%20PPI	PPI/ PCP	N/A	This Guide offers detailed information about the ‘why, what and how’ of PPI, including case studies from public authorities across Europe, explanations of procedures, definitions and answers to common questions. It may also be of interest to policy makers, consultants, private companies and others who have a stake in successful PPI.	<ul style="list-style-type: none"> - Political decision makers - Strategic public procurers - Operative public procurers
Europe	GREENIN	Design Options Paper	English	http://innovation-procurement.org/resources/?c=search&keyword=Design%20Options%20Paper%20for%20deployment%20of%20Green%20Public%20Procurement%20of%20Innovation	PPI/ PCP	N/A	Provides recommendations on possible policy schemes, methodologies and initiatives for the deployment of Green Public Procurement for Innovation in European territories, aligned with smart specialisation strategies, to favour the participation of SMEs in public procurement processes and improve their competitiveness.	<ul style="list-style-type: none"> - Political decision makers

Europe	SESAM	Innovative Procurement - Opportunities and Challenges Webinar	English	http://innovation-procurement.org/resources/?c=search&keyword=Innovative%20Procurement%20-%20Opportunities%20and%20Chances%20Webinar	PPI	N/A	Webinar from the SESAM project - improving SMEs access to cross-border public procurement. Speakers: Wolfgang Treinen (Berlin Partner for Business and Technology), Doris Scheffler and Leonora Yannakis (EU Contact Point for Public Procurement of Innovation c/o ZENIT GmbH)	- Strategic public procurers
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